

Wroxall Parish Council

Michael Taplin
Clerk to the Council and RFO

10 May 2021

Dear Councillor,

You are summoned to the annual meeting of Wroxall Parish Council to be held in the Methodist Church Hall, High Street, Wroxall on MONDAY 17 MAY 2021 at 19.00. **Public attendance welcomed. There will be time for questions from the floor.**

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AGENDA

- 1 Election of Chairman.
- 2 To receive the Chairman's declaration of acceptance of office.
- 3 To receive Members' acceptance of office and declarations of interests
- 4 Election of Vice-Chairman
- 5 Apologies for absence.
- 6 To receive Declarations of Interest in agenda items.
- 7 To resolve any co-option of councillor(s)
- 8 To resolve the Chairman's allowance for 2021/22.
- 9 To resolve appointments to outside bodies.
- 10 To confirm and approve the minutes of the meetings held on 12 April 2021.
- 11 Matters arising from the minutes of the meetings held on 12 April 2021, not requiring a resolution.
- 12 To resolve comments on planning applications received.
21/00798 Normanton Demolition of garage, single-storey extension
St John's Rd and new garage
and any that may be published subsequent to this agenda being published
- 13 To receive the Internal Auditor's report, approve the accounts for 2020/21 and sign the Annual Governance and Accountability Return
- 14 To authorise payments

- 15 Financial Regulations and Standing Orders
To review the Council's financial regulations in line with NALC guidelines with special attention to the revision of financial reporting arrangements to the Council, banking arrangements, including on-line banking procedures and authorisation.
To review the Council's Standing Orders in line with NALC guidelines
And resolve accordingly
- 16 To consider and resolve arrangements for the management and maintenance of the Council's website.
- 17 To resolve arrangements for the management of the Council allotments.
- 18 Correspondence
- 19 Any other urgent business (not requiring a resolution)
- 20 To resolve that the public meeting be adjourned to permit discussion Of staffing matters in the absence of the press and public
- 21 To review the clerk's job description and remuneration to reflect the requirements of the Council

Michael Taplin