

Draft MINUTES OF THE VIRTUAL MEETING OF WROXALL PARISH COUNCIL HELD USING ZOOM SOFTWARE ON MONDAY 13 JULY 2020 AT 19.00

PRESENT: A Gallop (Chairman)
S. Chilton, H. Little, C. Watts, V. Wedlock-Ward
IN ATTENDANCE: M. R. Taplin (Clerk), Cllr R. Downer (IWC)

The April, May and June meetings had been cancelled following government advice in light of the corona virus pandemic and in regulations. This included the Annual Parish Meeting and the annual meeting of the Parish Council. The Chairman's term of office was extended to May 2021.

From the floor nil

01/20-21 APOLOGIES FOR ABSENCE V. Thorneton-Field

02/20-21 TO RECEIVE DECLARATIONS OF INTEREST IN AGENDA ITEMS None

03/20-21 TO CONFIRM AND APPROVE THE MINUTES OF THE MEETING HELD ON 9 MARCH 2020

Not all members appeared to have received the minutes, so approval was deferred to the August meeting.

04/20-21 TO GRANT LEAVE OF ABSENCE TO ANY COUNCILLOR UNABLE TO ATTEND

It was agreed this was not necessary.

05/20-21 TO RESOLVE AUTHORISATION OF PAYMENTS

It was **resolved** that the following payments be authorized:

Cheque	Payee	Amount	Description
Transfer	Isle of Wight Council	£484.80	Grounds maintenance
Transfer	J Gallop	£500.00	Volunteer A/C
Transfer	HMRC	£ 61.60	PAYE
Transfer	M R Taplin	£246.55	March salary
Transfer	Rookley Parish Council	£194.97	VAT refund to wrong A/C
Transfer	G. W. Hughes	£115.00	Internal audit fee
Transfer	Zurich Municipal	£344.75	Insurance premium
Transfer	HMRC	£ 61.60	PAYE
Transfer	M R Taplin	£246.55	April salary
Transfer	Bright Brown	£ 67.20	Payroll administration
Transfer	Sandham Office Services	£ 97.09	Copy charges The Way
Transfer	M R Taplin	£ 50.00	SLCC subscription
Transfer	Tony's Handyman	£120.00	Grass cutting
Transfer	J Gallop	£500.00	Volunteer A/C
Transfer	HMRC	£ 61.60	PAYE
Transfer	M R Taplin	£246.55	May salary
Transfer	Sandham Office Services	£ 75.00	Paper The Way
Transfer	Beardsells	£195.00	Printing The Way
Transfer	V. Wedlock-Ward	£ 12.48	Key Cutting
Transfer	Trusted Waste Clearance	£162.00	Allotment clearance
Transfer	HMRC	£ 61.60	PAYE
Transfer	M R Taplin	£246.55	June salary
Transfer	Bright Brown	£ 67.20	Payroll administration
Transfer	Amazon	£ 30.48	Webcam for Zoom

06/20-21 TO APPROVE THE ANNUAL ACCOUNTS FOR 2019-2020 AND SIGN THE RELEVANT FINANCIAL CERTIFICATES

The accounts and audit returns had been circulated. It was proposed by Cllr Chilton and seconded by Cllr Wedlock-Ward that they be **approved** and that the Chairman sign the relevant audit forms.

The Chairman left the screen. Cllr Chilton in the chair.

07/20-21 TO RESOLVE THE CHAIRMAN'S ALLOWANCE FOR 2020-2021

It was resolved that the Chairman's allowance for 2020-2021 be £500.

The Chairman returned to the screen

08/20-21 TO RESOLVE GRANTS TO VOUNTARY ORGANISATIONS

It was decided to defer this item until the Clerk had circulated copies of the application forms to councillors.

09/20-21 THE WAY MAGAZINE

Cllr Chilton spoke to her circulated report about the future of The Way magazine and it was **resolved** that the July issue should be prepared and printed commercially due to lack of access to the photocopier in the church hall. A decision on the longer-term future of this equipment would be considered at the August meeting

10/20-21 ANY OTHER URGENT BUSINESS (not requiring a resolution)

(i) the draft Heads of Terms for a Parish Council lease of the recreation ground from the County Council had been received a few hours previously and would be circulated for consideration at the next meeting.

(ii) Cllr Wedlock-Ward spoke about some ideas for the allotments, and would develop these for consideration at a future meeting.

(iii) Cllr Downer's reports had been circulated.

From the floor nil

There being no further business, the meeting was closed at 19.40

NEXT MEETING: Monday 10 August 2020, 19.00