

MINUTES OF THE VIRTUAL MEETING OF WROXALL PARISH COUNCIL HELD USING ZOOM SOFTWARE ON MONDAY 10 AUGUST 2020 AT 19.00

PRESENT: A Gallop (Chairman)
S. Chilton, H. Little, C. Watts, V. Thorneton-Field
IN ATTENDANCE: Cllr R. Downer (IWC), one member of the public

The Clerk was unable to take part due to technical difficulties. Notes for the minutes were kindly provided by Mrs J. Gallop

From the floor nil

11/20-21 APOLOGIES FOR ABSENCE V. Wedlock-Ward

12/20-21 TO RECEIVE DECLARATIONS OF INTEREST IN AGENDA ITEMS None

13/20-21 TO CONFIRM AND APPROVE THE MINUTES OF THE MEETING HELD ON 13 JULY 2020

Cllr Chilton queried minute 04 (Leave of Absence). Councillors asked about the six-month rule, and this was explained. It was **resolved** to amend the minute to read 'It was noted that this item was felt to be unnecessary, because the Council cannot grant leave of absence to a councilor who does not attend without a valid reason, even during the current pandemic. A councillor who is unable to attend should send apologies'.

14/20-21 TO APPOINT A VICE-CHAIRMAN

On a proposal by Cllr Thorneton-Field, seconded by Cllr Little, it was **resolved** that Cllr Chilton be appointed Vice-Chairman of Wroxall Parish Council for 2020-2021.

15/20-21 TO RESOLVE ANY CO-OPTION OF A COUNCILLOR

Councillors discussed the process of co-option to fill the vacancy left by the resignation of Cllr Rickards. It was **resolved** to instruct the Clerk to advertise the vacancy in the usual way. It should also be advertised in The Way and on the Website.

16/20-21 TO RESOLVE GRANT OF LEAVE OF ABSENCE TO ANY COUNCILLOR UNABLE TO ATTEND

No requests for Leave of Absence had been received.

17/20-21 TO RESOLVE AUTHORISATION OF PAYMENTS

It was **resolved** that the following payments be authorized:

Cheque	Payee	Amount	Description
Transfer	A Gallop	£500.00	Chairman's allowance
Transfer	Beardsells	£195.00	Printing The Way
Transfer	HMRC	£ 61.60	PAYE
Transfer	M R Taplin	£246.55	Clerk's salary July

The bank reconciliation and balances were noted.

18/20-21 TO RESOLVE THE LEASE FOR THE RECREATION GROUND AND ASSOCIATED

MATTERS

The draft Heads of Terms and Risk Assessment had been circulated. Cllr Little asked if a schedule of works for the boundaries was needed. Cllr Chilton confirmed that the Council has to rent to other organizations, including the Football Club, and cannot assign or sublet. Cllr Gallop said that currently the Football Club seem to think they have sole use of the ground and it is important therefore that the lease assigning the ground to the Parish Council is dealt with as soon as possible. He asked IW Cllr Downer to chase this up with Lee Mathews. Cllr Chilton offered to liaise with Lee Mathews to get this resolved quickly and asked who the Council's solicitor was. The Chairman advised there was no appointed solicitor. Cllr Thorneton-Field said she had a friend who might look the lease over. Cllr Chilton emphasized that we would need a solicitor to protect the council's interests. She said we needed to get the lease finalized before negotiating with the Football Club. It was **resolved** that the Council take out a lease on the recreation ground with the Isle of Wight Council and that Cllr Chilton liaise with them to get the lease as soon as possible. Legal representation should be agreed to give an opinion on the documentation.

19/20-21

TO RESOLVE GRANTS TO VOUNTARY ORGANISATIONS SERVING WROXALL

Cllrs considered the grant applications received and **resolved** the following:

Wroxall Minibus	£300
Wroxall General Welfare	£500
St John's Church	£250
Methodist Church	£250
Ventnor Physically Disabled	£200
Wroxall Community Association	£500

It was agreed that the Clerk should write to the Scouts inviting their representative to attend a future meeting to explain their management structure, how they have secured the building since last year and any information on other grant applications or sources of income. It was further agreed that the Clerk should write to the Chairman of the Football Club to explain that the Parish Council is in the process of signing a lease of the recreation ground with the Isle of Wight Council. The Council will then invite them to a meeting to present their management structure and discuss terms with the Parish Council. A grant may then be considered.

20/20-21

THE WAY MAGAZINE

Cllr Chilton explained that due to Covid 19 the council were still in the same situation regarding printing the Way. She presented the options for consideration.

Option 1 - Continue printing The Way on our own photocopier

This will require finding a new home for the photocopier, which may involve additional costs for removal and for the use of electricity. Councillors should be aware that the council have had the photocopier (which was second-hand to begin with) for 3 years, and that they would need to reinvest in a newer model at some point, which would probably be in the region of £3000.00. The council would still be required to subsidise the shortfall in production costs and advertising revenue, currently £369.00 per annum

Option 2 – Have the Way printed externally

A) Sell the photocopier back to Sandham for £395.00 plus VAT, which would total £474.00, repaying the original £500.00 the council paid for the copier in 2017, resulting in an overall nil purchase cost to the council.

B) Have the Way printed externally at an annual cost of: £2145.00
less advertising revenue of: £1100.00
Resulting in a shortfall of: £1045.00

The council's agreed budget for 2020/21 includes £1500.00 for the Way expenditure, but it would expect this amount to be offset by advertising revenue, resulting in an overall available expenditure budget of £400.00. If the council approve option 2 there would be an annual subsidy cost to the council of approximately £645.00, an additional £276.00 per year when compared to the current council subsidy of £369.00.

3 Recommendation - It is recommended that:

the Council sell the copier to Sandham for the total sum of £474.00 inc. VAT;

the Council outsource the printing of the Way to Beardsalls for a total annual sum of £2145.00;

the Council continue to subsidise the Way at an overall annual cost of £645.00 or approximately 74p per household per year;

the Council consider increasing the Way expenditure budget in future budget setting.

On a proposal by Cllr Chilton, seconded by Cllr Little it was **resolved** to agree to adopt Option 2, including increasing the Way budget in the next financial year. Mrs Gallop would arrange the sale and removal of the copier

21/20-21

ANY OTHER URGENT BUSINESS (not requiring a resolution)

IW Cllr Downer (RD) updated PC with a report and endorsed the comments made regarding Stenbury Hall. They had made big changes and he was in regular contact with Jon Steele.

There is meeting with Paul Bailey from Island Roads re a water pipe at Cooks Castle. He has also trimmed vegetation on the old railway. Cllr Little raised the issues of cars parking on the end of the Railway track at Yarborough Road. RD knows the culprit and will speak to him. In addition, people park to go dog walking and leave little space for an emergency vehicle should the need arise. RD will speak to Rights of Way re signage to include access for emergency vehicles.

Cllr Gallop asked about the missing post in the middle of the track. It was found by RD in the nettles and he will try and get it replaced but it is not on Island Roads Asset list.

Cllr Watts asked if future meetings will be on Zoom. ARG agreed we do need face to face meeting. Cllr Chilton stated that this would be dependent on a successful COVID Risk Assessment of Stenbury Hall

From the floor nil

There being no further business, the meeting was closed at 20.10

NEXT MEETING: Monday 14 September 2020, 19.00